

Global Studies

College of Liberal Arts & Sciences ♦ University of Illinois

Undergraduate Handbook

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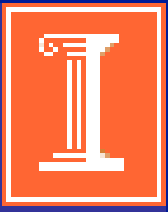
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ILLINOIS

UNIVERSITY OF ILLINOIS AT URBANA-CHAMPAIGN



Undergraduate Handbook

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Global Studies develops knowledge sets, skills and values necessary for the analysis and solution of contemporary world problems. The requirements of the major enrich, complement, and coordinate departmental offerings with the goals of providing interdisciplinary knowledge of diverse cultures, as well as their social, economic and political interactions and impacts on the world. Students in this major develop skills for successfully negotiating realities of contemporary societies. They develop values that respect diverse ways of living and deepen commitment to sustainability.

This program of study was developed in response to the growing demand for knowledge and skills to successfully address concerns at international and global levels. This competence is critical for students preparing for careers or further study in a variety of fields including law, public policy, business, finance, education, communications, international affairs and the health industry.

The Global Studies major is interdisciplinary, drawing upon the specializations of faculty and departments across the University, and develops knowledge and skills through three sets of requirements: Global Studies Foundation Courses, Language and Culture Studies, and a Thematic Area. Students have options within each set of requirements and work closely with an advisor to customize their major curriculum according to their individual interests and/or career aspirations.

Global Studies majors pursue careers in:

- Education
- Healthcare
- International Development
- International Trade
- Environmentalism
- Diplomacy
- Government
- Public Policy and Advocacy
- Community Development
- Media
- Law
- International Organizations
- Non-profit Organizations
- Private Companies

Others pursue volunteer opportunities or embark on further education. GS Majors find jobs both in the U.S. and at international locations.

Global Studies Foundation Courses

All majors are required to take a set of foundation courses which introduce a variety of global issues and the skills necessary to analyze these issues from multiple disciplinary perspectives.

Language and Culture Studies

Majors delve into the language and culture of a specific world region through on-campus courses and a semester-long program abroad. This experience allows majors to explore global processes and flows from a local perspective, while also developing valuable language and cross-cultural skills.

Thematic Area

This portion of the major is designed to focus on one specific theme of global importance to allow for an in-depth and multidisciplinary understanding of relevant historical and emerging issues, how they are analyzed and how they are addressed.

Planning your Major

In this Section:

- **Global Studies Major Requirements**
- **Global Studies Major Planning Worksheet**
- **Extracurricular and Professional Development**
- **General Education Requirements**

WHY SHOULD I READ THIS?

This handbook will introduce you to the interdisciplinary major of Global Studies. Because this major is highly customized, it offers the advantage of greater flexibility in meeting your specific needs and goals. However, that flexibility also requires a greater degree of intentionality, responsibility and advanced planning than most other majors. For this reason, we have provided you with this handbook to help guide you through the process of designing an educational experience that best fulfills your purposes.

What are employers looking for?

Self-knowledge
Adaptability
Critical Thinking
Writing Proficiency
Self-direction
Global Knowledge
Teamwork
Ethical Judgment
Intercultural Skills
Social Responsibility
Quantitative Reasoning
Oral Communication

A Survey Of Employers Conducted On Behalf Of:
The Association Of American Colleges And Universities
By Peter D. Hart Research Associates, Inc.
January 9, 2008

Although the major itself has three main elements, your learning opportunities are boundless. We encourage you to consider your education as a combination of coursework (including general education requirements and electives), living situation, part-time work, study abroad, volunteer and research experiences, internships and long-term goals. As you are planning your semesters, this handbook will help you to prepare beyond just the courses that you will take, to include supporting activities that complement and enrich your educational experience. Planning comes from an awareness of your purpose, objectives and values. Defining these will help make your planning more effective. Careful planning now will help you to develop and demonstrate the assets and skills that employers and graduate schools are seeking.

GLOBAL STUDIES MAJOR REQUIREMENTS

FOUNDATIONS REQUIREMENT

FOUNDATIONS COURSE (3 hrs)

GLBL 100 Introduction to Global Studies (3 hrs)

GLOBAL STUDIES SEMINARS (3-4 hrs)

(3) GLBL 296 Global Studies Seminars (1 hr each)

-OR-

(1) GLBL 298 Global Studies Seminar Abroad and (1) GLBL 296 Seminar

GLOBAL STUDIES CORE REQUIREMENT (12 hrs)

Four courses must be selected from the approved course list in consultation with the Global Studies advisor; they must include no more than one course each from the following departments: Anthropology, Economics, Geography, History, Political Science, and Sociology.

Global Studies Core Approved Course List

ANTHROPOLOGY

ANTH 230 Sociocultural Anthropology
ANTH 260 World Ethnography
ANTH 268 Images of the Other
ANTH 270/271 Language in Culture

ECONOMICS

ECON 220 International Economic Principles
ECON 420 International Economics
ECON 450 Development Economics

GEOGRAPHY

GEOG 204 Cities of the World
GEOG 210 Contemporary Social &
Environmental Problems
GEOG 310 Political Geography

HISTORY

HIST 258 20th Century World to Mid-Century
HIST 259 20th Century World from Mid-Century
HIST 274 US & World Since 1917

POLITICAL SCIENCE

PS 241 Comparative Politics in Developing Nations
PS 280/281 Introduction to International Relations
PS 282 Governing Globalization

SOCIOLOGY

SOC 226 Political Sociology
SOC 229 Religion and Society
SOC 261 Gender in Transnational Perspective
SOC 270 Population Issues
SOC 350 Technology & Society
SOC 364 Impacts of Globalization
SOC 367 Globalization Dynamics Debates

LANGUAGE AND CULTURE STUDIES REQUIREMENT

The Language and Culture Studies component of the major has **three** sections which **must correspond geographically**:

LANGUAGE (6 hrs at the 5th level or above)*

- Select courses from the approved courses list in a language other than your primary or heritage language.
- A list of approved foreign language courses is available on page 13.

AREA STUDIES (9 hrs)

- 200- through 400-level courses which supplement the Language and Culture component
- Must be selected from the approved course list and include work in at least two disciplinary departments.
- Your Area and your Language must be geographically related. (For example, if your G.S. language is Spanish, your G.S. Area will be either Europe or Latin America. If your G.S. language is French, then your G.S. Area will be either Europe or Africa. The areas are defined as follows: Africa, East and South Asia, Europe, Latin America, Middle East, Russia and Eastern Europe.)
- Each semester the LAS Global Studies advisors create a suggested course list available on the website.

STUDY ABROAD *

- You must complete a semester-long study abroad program (Fall or Spring) in the region of your area studies for the major on a program that corresponds with your language studies or your thematic area.
- Please note that study abroad programs typically require a GPA of at least 3.0 and an insufficient GPA can preclude studying abroad.
- You must discuss options with your academic advisor prior to applying to any programs.
- Your advisor must approve your program prior to your application.
- See page 17 for some guidelines on choosing Study Abroad Programs.
- For a list of potential study abroad programs, see:
www.studyabroad.illinois.edu.

THEMATIC AREA REQUIREMENT

18 hrs minimum	<ul style="list-style-type: none"> • Students choose an approved Thematic Area and, in consultation with an advisor, construct a customized curriculum of a minimum of 18 hours that informs the topic of interest. • Courses must be taken from more than one department. • An approved interdisciplinary minor may replace the customized curriculum. • Each semester the LAS Global Studies advisors create a <u>suggested</u> course list available on the website. This list is not exhaustive, but should serve merely as a starting point for choosing courses. Courses chosen need to relate to each other in a clear and defensible way. The set of courses chosen must help you understand your specific topic.
	100-level Course (3 hrs) Students cannot include more than 3 hours of 100-level work
	200-level Courses (3-9 hrs) Students must have at least one, but no more than 3 200-level courses.
	300-400 level Courses (minimum of 9 hrs)
	CAPSTONE PROJECT (GLBL 494, GLBL 495) (0-4hrs)

What is a Capstone Project and why is it recommended?

LAS Global Studies offers three capstone options as a culminating undergraduate integrative learning experience for students interested in grappling with global studies issues beyond their Major Plan of Study.

A Capstone Project is an opportunity to:

- Demonstrate intellectual curiosity, critical thinking, and problem solving with a unique academic experience
- Summarize the skills and knowledge you've developed toward your degree
- Apply your coursework in professional contexts
- Further develop your academic and professional skills

Capstone Option #1 : Distinction Project

Capstone Option #2: Faculty Research Assistance

Capstone Option #3: Internship

For more information about these capstone options, including courses required, refer to the website: <http://www.globalstudies.illinois.edu/academics/capstone/>

Global Studies Thematic Areas

Cultures in Contact

Explores the challenges of migrating people and the consequences of divergent socio-cultural beliefs and lifestyles as a function of race, nationalism, religion, and gender. In this concentration, students learn about local and global identities, evolving local and global culture through contact, cultural diversity, multiculturalism, difference and conflict, and conflict resolution through tolerance, policy, and social action.

Human Rights

Concentrates on identifying inequities among and within societies, understanding the bases of these inequities, considering a universal standard of human rights, as well as an individual's rights and responsibilities in defining and working towards a just society. Students take courses to enhance their understanding of social differences and consequences of those differences, legal and ethical responses, and advocacy skills.

Wealth and Poverty in a Globalized World

Focuses on the reasons for, and the consequences of, resource distribution and redistribution, and the challenges it presents for peoples and governments. Students take courses to develop an understanding of international trade, development, and how they impact and are impacted by political and social factors.

Governance, Conflict and Resolution

Allows students to develop a multidisciplinary perspective on international relations, world order, conflict, security, conflict resolution and diplomacy. Students take courses to build a solid understanding of society-level conflict, its origins and outcomes, as well as strategies in managing and avoiding conflict.

Environment, Sustainability, and Social Responsibility

Presents topics on local-global environmental conditions, opportunities and challenges in sustaining healthy environments, as well as social responsibility for sustainability. Students take courses to familiarize themselves with environmental issues and concerns, the politics of conservation and social response to environmental concerns.

Knowledge, Communication and Information Systems

Provides an understanding of communication systems and how they impact global processes, especially the development of knowledge and information systems. Students may take courses in linguistics, journalism, media studies, communication, computer science, informatics, library science, education, tourism, and business.

Global Health

Introduces students to the disparate health conditions, practices and healthcare systems across cultures. Students take courses in sociology, community health, ethics, and other disciplines to learn of global health concerns including the spread of disease, aging populations, public health and policy.

Tracking your Progress

In this section:

- **Advising Information**
- **Study Abroad Guidelines**
- **Foreign Language Approved Course List**
- **Tracking Major Requirements**
- **Advanced Hours Worksheet**
- **Tracking General Education Requirements**
- **Graduation Checklist**
- **Semester Planning Worksheets**
- **Extracurricular and Professional Development**
- **Career and Graduate School Planning**

An interdisciplinary and customized major is a wonderful thing in that you are able to tailor your education to meet your own needs and goals. However, with freedom comes the responsibility of making sure you maximize the opportunity with which you are provided. This means you will need to do a great deal of pre-planning not required of many other majors.

Below are a few resources to help you with some of this forward planning as well:

The Career Center

<http://www.careercenter.illinois.edu/>

The Office of Volunteer Programs

<http://union.illinois.edu/get-involved/office-of-volunteer-programs>

Registered Student Organizations

<http://union.illinois.edu/get-involved/office-of-registered-organizations>

Illinois Leadership Center

<http://www.illinoisleadership.illinois.edu/>

College of LAS Organizations

<http://www.las.illinois.edu/students/organizations/>

Study Abroad Office

<http://www.studyabroad.illinois.edu>

GLOBAL STUDIES ADVISING

- Because Global Studies is an individualized major, it is critical that you meet with an advisor frequently to make sure that you are making appropriate academic progress.
- A Major Plan of Study (MPS) is essential to structuring your major. **You are required to submit this by the end of your sophomore year, although earlier is strongly encouraged.** The form is available on our website. You should consult with an advisor to complete your plan. The MPS is a plan; it is not set in stone. We will work with you to update it as your interests develop.
- Your DARS Audit can also help you monitor your own progress in overall requirements for the degree. It is available at: <http://www.registrar.illinois.edu/dars/index.html>
- You should also get to know your Admissions and Records Officer (ARO) in the College of LAS office. They can help you with University and College-level requirements (such as General Education requirements, residency, declaration of graduation, etc.)
- Please see our 'Advising' page on the Global Studies website for more information.

Academic Advisors...

Help you choose classes that match your academic, intellectual, and/or professional goals. In Global Studies, the advising staff have diverse academic backgrounds including Political Science, Global Affairs and Economics, Sociocultural and Linguistic Anthropology, History, and Public Policy. *Savvy students know to take advantage of such experience and perspective.* Since G.S. is a program of study that is customized to the individual interests and goals of each student, the need for that experience and perspective is especially critical to ensure that you use your time and resources wisely.

Support you in your co- and extra-curricular activities. Academic advisors are often called upon to write letters of recommendation/support for their advisees for internships, study abroad programs, graduate school applications, and jobs. These future employers, supervisors, or mentors want to know how well you network and work within a professional community. Plan ahead; develop your relationships now.

Advocate and problem-solve for you. Academic advisors have a voice in solving large problems within your program of study, and they pick up the phone or contact their colleagues, when necessary, to resolve smaller, individual problems. A good citizen of any community will work with the system to help make it better, and the community of G.S. majors, faculty and staff is a great place for a G.S. major to easily contribute to a noble cause...just by meeting with your advisors!

Partner with you to uncover, re-design and refine your academic and professional goals, with the focus on you, your strengths and your motivations. [Note: Not your peers' interests, strengths or motivations.] Academic advisors gain tremendous satisfaction from their jobs when they help students find their unique paths. Advisors are knowledgeable of current recruiting trends, graduate school requirements, and academic needs, and the student-advisor partnership works most effectively when both parties take an active role in a successful outcome: your undergraduate experience.

STUDY ABROAD GUIDELINES

- Complete a Major Plan of Study**
 - Language, Geographic Area, and Thematic Area will help determine your choice of study abroad options for the major.
 - Talk to your Global Studies advisor about what to look for in a Study Abroad Program.
- Attend a Study Abroad First Steps meeting**
 - Offered every day; gives you general information on process and resources.
- Select a program that is appropriate for your Major Plan of Study**
 - Based on language, geographic region, course offerings, and local integrative possibilities (e.g. homestays, volunteer work, internships, research), check with your academic advisor for approval.
- Be aware of pre-requisites for these programs**
 - Minimum 3.0 GPA for a few programs, most are higher.
 - Most programs require language at advanced or intermediate level.
 - Individual programs may have additional requirements.
- Apply for program**
 - Know the deadlines and start application process early.
 - Arrange for letters of recommendation well in advance to ensure that they arrive on time.
- Apply for Bastian Study Abroad Scholarship and others**
 - Scholarship information can be found on the Global Studies and Study Abroad websites.
 - Apply for (at a minimum) the Bastian and the I4I scholarships.
 - Some scholarships require application at least a semester to a year in advance of program.
- Complete Course Approval paperwork before you leave—START EARLY**
 - Complete form, have it signed by your Global Studies advisor, LAS, and then submit to Study Abroad Office.
 - Know what you will get credit for when you return.
- Seek out integrative experiences while abroad**
 - Some programs facilitate internship or volunteer experiences; others will require that you seek them out on your own. Start researching before you go.
- Save all course work and syllabi**
 - If you have registered for a course that has not been pre-approved, be sure to follow the guidelines provided by your Study Abroad Advisor.
 - In the event that you change your schedule or do not know in advance, you will need to present coursework and syllabi to request credit upon your return.
- Have your transcript sent to the appropriate campus office. Check with your S.A. Advisor.**
- Follow-up with course approvals and revisions to MPS once you return**
 - Check with your Study Abroad advisor to make sure that all of your paperwork is in order.
 - Start immediately with any remaining course approvals. Waiting could prevent your graduation.
 - Once transcript arrives, and your course approvals reflect the courses on your transcript, appropriate credit can be given.
 - Revise your Major Plan of Study with your Global Studies advisor to reflect your work abroad.

Global Studies

Foreign Language Approved Course List

Courses listed represent the 5th level and above, and thus will count toward the language requirement in the Global Studies major .

NOTE: Some courses for heritage speakers include both 4th and 5th level content and cannot be applied to both the LAS and International Studies language requirements. Please contact a G.S. advisor for more information.

Arabic

ARAB 405 Advanced Standard Arabic I
 ARAB 406 Advanced Standard Arabic II
 ARAB 407 Topics in Standard Arabic Lang. & Lit. I
 ARAB 408 Topics in Standard Arabic Lang. & Lit. II
 ARAB 409 Adv. Topics in Standard Arabic Language & Literature I
 ARAB 410 Adv. Topics in Standard Arabic Language & Literature II

Chinese

CHIN 305 Advanced Chinese I
 CHIN 306 Advanced Chinese II
 CHIN 440 Fourth Year Chinese I
 CHIN 441 Fourth Year Chinese II

French

FR 205 Oral French
 FR 207 Grammar & Composition
 FR 208 Critical Writings & Reading
 FR 209 Introduction to French Literature I
 FR 210 Introduction to French Literature II
 FR 213 French Phonetics
 FR 217 Advanced Oral French
 FR 413 French Phonetics and Phonology
 FR 414 Advanced Grammar and Style

German

GER 211 Conversation & Writing I
 GER 212 Conversation & Writing II
 GER 320 German for Business
 GER 321 German for Economics
 GER 331 Introduction to German Literature I
 GER 332 Introduction to German Literature II
 GER 402 German Stylistics

Hebrew

HEBR 405 Advanced Modern Hebrew I
 HEBR 406 Advanced Modern Hebrew II
 HEBR 407 Topics in Modern Hebrew Lang. & Lit. I
 HEBR 408 Topics in Modern Hebrew Lang. & Lit. II

Hindi

HNDI 405 Advanced Hindi I
 HNDI 406 Advanced Hindi II

Italian

ITAL 200 Introduction to Italian Literature
 ITAL 210 Practical Review of Italian
 ITAL 220 Contemporary Italian, Oral & Written
 ITAL 380 Italian for Business & the Professions
 ITAL 310 Advanced Grammar

Japanese

JAPAN 305 Advanced Japanese I
 JAPAN 306 Advanced Japanese II
 JAPAN 440 Fourth Year Japanese I
 JAPAN 441 Fourth Year Japanese II

Korean

KOREA 241 Korean Reading & Writing III
 KOREA 242 Korean Reading & Writing IV
 KOREA 305 Advanced Korean I
 KOREA 306 Advanced Korean II

Lingala

LGLA 405 Advanced Lingala I
 LGLA 406 Advanced Lingala II
 LGLA 407 Topics in Lingala Lang. & Lit. I
 LGLA 408 Topics in Lingala Lang. & Lit. II

Portuguese

PORT 200 Advanced Grammar
 PORT 210 Composition & Conversation I
 PORT 212 Composition & Conversation II
 PORT 320 Readings in Portuguese

Russian

RUSS 301 Third Year Russian I
 RUSS 302 Third Year Russian II
 RUSS 401 Fourth Year Russian I
 RUSS 402 Fourth Year Russian II

Spanish

SPAN 200 Reading in Hispanic Texts
 SPAN 204 Practical Review of Spanish
 SPAN 208 Oral Spanish
 SPAN 228 Spanish Composition

Swahili

SWAH 405 Advanced Swahili I
 SWAH 406 Advanced Swahili II
 SWAH 407 Topics in Swahili Lang. & Lit. I
 SWAH 408 Topics in Swahili Lang. and Lit. II
 SWAH 409 Adv. Topics in Swahili Lang. & Lit. I
 SWAH 410 Adv. Topics in Swahili Lang. & Lit. II

Turkish

TURK 405 Advanced Turkish I
 TURK 406 Advanced Turkish II

Wolof

WLOF 405 Advanced Wolof I
 WLOF 406 Advanced Wolof II
 WLOF 407 Topics in Wolof Lang. and Lit. I
 WLOF 408 Topics in Wolof Lang. and Lit. II

Global Studies Tracking Worksheet

Foundations Requirement:

✓	Course	Name	Hours/ Semester Taken
	GLBL 100	Introduction to Global Studies	
	GLBL 298/296		
	GLBL 296		
	GLBL 296		

Global Studies Core Requirement (12 hrs)

Language and Culture Studies Requirement:

Language Studies (6 hrs)

Area Studies (9 hrs)

Study Abroad

Location: _____ Semester: _____

Thematic Area (18 hrs):

Topic:

✓		Course	Title	Hours	Semester Taken
	100-level				
	200-level				
	3/400-level				
	3/400-level				
	3/400-level				
	200-level or above				
	200-level or above				
			Total Hours		

Use this space to track your Extra Curricular and Professional Development:

Advanced Hours Worksheet

College of LAS Advanced Hours (21) (Courses can only be listed one time)

- **Advanced Hours are any 300 or 400 level courses (with a few exceptions, see the College of LAS website for a list).**
- **Advanced Hours courses must be taken on campus. Courses that transfer in from other schools or are taken during a study abroad do not count toward the LAS 21 hour requirement. (Exceptions to this include the following departmental sponsored programs— Illinois Program in Paris, Austria-Illinois Exchange Program, Year-in-Barcelona, Year-in Japan, Vienna Diplomatic Program and Illinois in Washington.)**

Primary Major		Hours
List courses for a minimum of 12 advanced hours in your Global Studies Major. At least 9 of these must be in your Thematic Area.		
General Education/Electives		Hours
List any other Advanced Hours courses that you have taken on campus.		
Optional Secondary Major		Hours
You must have a minimum of 12 advanced hours in your primary Major. The courses listed here for your secondary major must be different from those listed for your primary major, even if the courses are fulfilling requirements in both majors.		
Optional Minor/s		Hours
You must have a minimum of 6 advanced hours for any minors that you are pursuing that are independent from your major. These 6 advanced hours CANNOT be included in any of your majors in any way.		
TOTAL ADVANCED HOURS		Hours
	Add all of the hours listed. This number must be equal to or more than 21 hours.	

Track your College of Liberal Arts and Sciences General Education and Graduation Requirements

	<i>Course</i>	<i>Course</i>
Non-Primary Language (typically fulfilled in GS major requirements)		
Composition I		
Advanced Composition (ACP)		
Western Cultures (W)		
Non-Western Cultures/US Minority (NW or US)		
Quantitative Reasoning I (QR1)		
Quantitative Reasoning II (QR1 or QR2)		

	<i>Course</i>	<i>Hours</i>
Humanities & the Arts - 6 hours required		
<i>Historical & Philosophical Perspectives (HP) OR Literature & the Arts (LA)</i>		
	total:	

Social & Behavioral Sciences - 6 hours required		
<i>Social Sciences (SS) OR Behavioral Sciences (BS)</i>		
	total:	

Natural Sciences & Technology - 6 hours required		
<i>Life Sciences (LS) OR Physical Sciences (PS)</i>		
	total:	

Advanced-level courses (300-400 level) - 21 Hours required on campus

See Page 20 for more details on advanced hours.

GS major:	GS major:	GS major:	GS major:

Residency Hours - 60 hours required

These hours must be completed on campus at the University of Illinois at Urbana-Champaign.

Total Hours for Graduation - 120 hours required

GRADUATION CHECKLIST

- | | |
|--|--|
| <input type="checkbox"/> COMPLETED GENERAL EDUCATION REQUIREMENTS
<input type="checkbox"/> SUBMITTED FINAL UPDATED MAJOR PLAN OF STUDY
<input type="checkbox"/> COMPLETED STUDY ABROAD COURSE APPROVALS
<input type="checkbox"/> CHECKED WITH ARO FOR OUTSTANDING SHORTAGES | <input type="checkbox"/> ADDED NAME TO GRADUATION LIST ON ENTERPRISE
<input type="checkbox"/> REGISTERED FOR GRADUATION CEREMONY
<input type="checkbox"/> ORDERED REGALIA FOR CEREMONY
<input type="checkbox"/> SENT THANK YOU NOTES TO ALL THOSE WHO HELPED YOU GET HERE! |
|--|--|

Semester Planning Worksheet

Semester:			Semester:		
Course	Name	Hours	Course	Name	Hours
Total			Total		

Summer Semester (courses and/or activities):

Semester:			Semester:		
Course	Name	Hours	Course	Name	Hours
Total			Total		

Summer Semester (courses and/or activities):

Semester Planning Worksheet

Semester:			Semester:		
Course	Name	Hours	Course	Name	Hours
Total			Total		

Summer Semester (courses and/or activities):

Semester:			Semester:		
Course	Name	Hours	Course	Name	Hours
Total			Total		

Summer Semester (courses and/or activities):

Extra Curricular and Professional Development

Registered Student Organizations

--

Volunteer Opportunities

--

Part-time Work

--

Internships

--

Independent Study

--

Research Opportunities

--

Career / Graduate School Planning

Freshman and Sophomore Years

- Check out the Career Center's resources and services (www.careercenter.illinois.edu).
- Complete EPICS (Exploring Pathways in Career Success) (<https://www-s.epics.illinois.edu/>).
- Schedule an appointment with a career counselor and/or advisor.
- Join campus organizations to explore interest and gain experience.
- Develop volunteer experience.
- Explore internship opportunities.
- Create a resume and keep it updated.
- Develop a portfolio of coursework and activities and develop it as you continue through your education.
- Consider pursuing a capstone option.

Junior Year

- Discuss and explore career options / graduate school options with advisors, career counselors and faculty members.
- Review potential employers and / or graduate programs to ensure that you are taking courses, building skills and gaining experiences required.
- Register for and take graduate admissions tests (if applicable).
- Visit employers / schools of interest.
- Prepare for and attend Career Fairs and / or Graduate School Fairs.
- Gather letters of recommendation (store them online at LEO through the Career Center: (<http://www.careercenter.uiuc.edu/rc/databases/leo.php>)).
- Start your personal statement/ cover letter for the future.
- Keep your career options open.

Senior Year

- Capstone Option (optional)
- Have your personal statement, cover letter and resume reviewed by the Career Center.
- Finalize your portfolio and letters of recommendation.
- Send thank you letters to evaluators.
- Prepare for and attend career fairs.
- Request a student copy of your transcript to assist with application completion.
- Attend the Career Center Workshops on Successful Interviewing, Resume Writing, etc.
- Schedule a Mock Interview to help prepare for interviews.
- Send applications.
- Follow up with any contacts or leads that you may have.
- Inform advisors, career counselors, and faculty of your future plans.

Notes



ILLINOIS

UNIVERSITY OF ILLINOIS AT URBANA-CHAMPAIGN